

DIRECTOR OF DISCIPLESHIP AND WORSHIP

OVERVIEW

The Director of Discipleship and Worship will be responsible for equipping and leading the church in fruitful discipleship and worship for the glory of God. They will lead all aspects of musical worship, production, and weekend equipment set-up and tear down; while also overseeing the Small Group ministry throughout the week. They may also be given oversight of other specific ministries assigned by the Senior Pastor.

POSITION STATUS

Full Time

SUPERVISORY RELATIONSHIP

Reports to the Senior Pastor

ROLES & RESPONSIBILITIES

Here is a summary of the major responsibilities. Percentages are approximate, so responsibilities can be adjusted as skills, gifting and abilities become apparent.

1. Worship Ministry (40%)

- Work with the Senior Pastor to plan the worship service.
- Leading worship on weekends, prayer meetings, and other events; and leading worship rehearsals.
- Sunday morning ministry oversight of the entire set up/tear down process along with key ministry leaders.
- Assisting in video production, media, graphics and social media sites.
- Recruiting and developing worship and production team members in talent and spiritual maturity.

2. Small Group Ministry (40%)

- Provide oversight to small group administration.
- Identify, recruit, and disciple small group apprentices, leaders and flock leaders.
- Lead a small group.
- Research and select small group studies and/or pulpit curriculum with the Senior Pastor.
- Be available as issues arise to provide care and discipleship.
- Promote small group ministry through various channels of communication (emails, face to face interactions, etc).

3. Other Discipleship Responsibilities (20%)

- Assess and support all other discipleship ministries in the Church with the Senior Pastor and key leaders.
- Teach/lead other discipleship opportunities such as: Discover Hope classes, Baptism interviews and prayer nights.
- Meet with people providing biblical encouragement, discipleship and support as needs arise and as time allows.

EDUCATION AND EXPERIENCE

- Bachelor's Degree required. Seminary Master's Degree preferred.
- A minimum of 5 years of ministry experience is desired (vocational and/or non-vocational).
- Proven leader and multiplier who can inspire and share their passion for discipling God's people.
- Demonstrated commitment to a team setting, showing humble submission to church leadership.

PERSONAL QUALIFICATIONS

- Mature/growing follower of Jesus Christ with a strong commitment to the Word of God and prayer (John 15:7).
- Humble and teachable with godly character resulting from abiding in Jesus Christ (John 15:4).
- Work with zeal, sacrifice, and genuine love for the Lord and His people (Romans 12:8-10).
- Modelling dependence on the Lord in all things (John 15:5).
- Willingness and intentionality in getting to know and do life together with other staff and leaders, always seeking to keep short accounts, care for, encourage and respect one another (Acts 2:42-47).
- Possess a deep love and commitment to the local church, meaning the people of the Church (Acts 4:32).

OTHER QUALIFICATIONS

- Agreement with and adherence to Hope Ottawa's statement of faith, mission, six distinctives and ministry model.
- Commitment to the ministry model and distinctives of the Great Commission Collective (GCC).
- The ability to manage teams made up of people with a variety of backgrounds and cultures.
- Must be a team player with strong collaborative skills and relational skills, be a self-starter, be highly organized, and administratively gifted.
- A basic understanding of and ability to create action plans and to manage time and budgets.
- Strong verbal, written, phone, and email communication skills.
- Proficiency in the use of current technology applicable to the ministry role.

NOTE: *This role description is not intended to be all-inclusive. The team member may be required to perform different but related duties as required to meet the ongoing needs of the church.*

Please send your application with your CV attached to Pastor Raymond Koprowski via email at info@hopeottawa.ca.